

Request for Community Assistance – RFCA R2 2021

Frequently Asked Questions (FAQ)

1- When is the last day to submit the application form?

The deadline for the submission of the application form is on Wednesday February 24, 2021 *at 3PM.*

2- How long will it take to process my application?

Shortlisted applicants will be notified by Friday March 12, 2021.

3- Can I apply even if our NGO is not categorized as an FBO?

Yes, you can.

4- Can I apply if I am an individual?

Individuals are not eligible since this call is only for registered Non-Governmental Organizations.

5- How will the funds be provided?

All applicants should note that the award is based on in-kind assistance, whereby BALADI Team, in coordination with the awardees, will be leading all the procurement aspects of this grant including identification of the suppliers/consultants/trainers through a clear scope of work fairly open to all interested candidates; Handling the procurement process will facilitate the process and ensure the compliance with USAID Procurement policies and Caritas Lebanon's in addition to ensuring the cost-efficiency.

6- Are salaries, organizational operational costs, and overhead – even if linked to the project/activity - eligible under the BALADI program?

Recurrent salaries, organizational operational costs and overhead are not eligible. However, consultant and trainer fees which are directly related to the project activity are considered eligible therefore can be covered.

7- What are the needed formal documents from the applicant?

- Copies of official documents certifying the registration in Lebanon of the applicant. The documents should include the initial registration document (علم وخبر) in addition to the most recent documents registering changes in applicants' information (افادة).
- Organization profile including the vision and mission.
- Financial statement for the past 2 fiscal years, signed and stamped.
- A copy of property title or rent or lease contract. (if the project includes minor rehabilitation work)

8- What can I do if something in the application form is unclear?

Questions regarding the application will be accepted before Wednesday February 17, 2021 on the following email: info@caritas-baladi.org

9- What are certifications?

The United States Agency for International Development (USAID) requires all of its recipients and sub-recipients to read, and sign assurances or certifications related to specific matters such as anti-terrorism certifications, debarment and suspension certifications, drug free workplace certifications, persons trafficking and other applicable certifications.

Shortlisted applicants will be provided with the certifications for their review, confirmation and signature.

10- Would the applicant still be considered if it does not have a cost sharing component in its budget?

Given the challenging economic situation, cost sharing is not mandatory. However, it would greatly enhance the project's sustainability and would prove the applicant's commitment in proper implementation and follow up on their projects.

11- Could you please share with us the USAID regulation 216?

https://www.usaid.gov/our_work/environment/compliance/22cfr216

12- Is a faith movement related to the church allowed to apply even if it does not have the requested registration document under the Lebanese legislation? Can the archbishopric participate in the call for application?

The applicant should be a NGO (non-governmental organization) preferably FBO (faith-based organization) established, registered and active in Lebanon (i.e. the organizations are established by or accredited under an instrument governed by the internal law of Lebanon) for at least 3 years before the announcement of the RFCA on Wednesday February 10, 2021.

13- Will an NGO who already applied with BALADI Cap still be considered?

Yes, this program is different from BALADI CAP, nevertheless CL will also reach out to other USAID-funded programs to build on previously completed community mapping or profiling exercises and on any previous or ongoing relevant assistance intervention.

14- Who's the contact person? Or everything will be communicated via email?

At this stage, all communication should be via email at info@caritas-baladi.org.

15- Can a school or municipality be an applicant?

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